



## Navigation Instructions for the RHInterchange Updated March 2, 2007

The RHInterchange, a Web-based tool which harmonizes donor-supplied contraceptive shipments and orders, allows anyone to review information by country, method, quantity and value. The RHI went live in 2004, and now contains information from IPPF, UNFPA and USAID. In the future, the RHI will expand its content to include orders from more donors as well as information from country level. This document outlines how to navigate the RHI for basic information.

For feedback and/or questions, please contact: [supply@jsi.com](mailto:supply@jsi.com).

<b>I.</b>	<b>Getting Started with the RHInterchange1</b>	
<b>II.</b>	<b>To View Country Information</b>	<b>3</b>
<b>III.</b>	<b>To Create Reports in Excel</b>	<b>7</b>

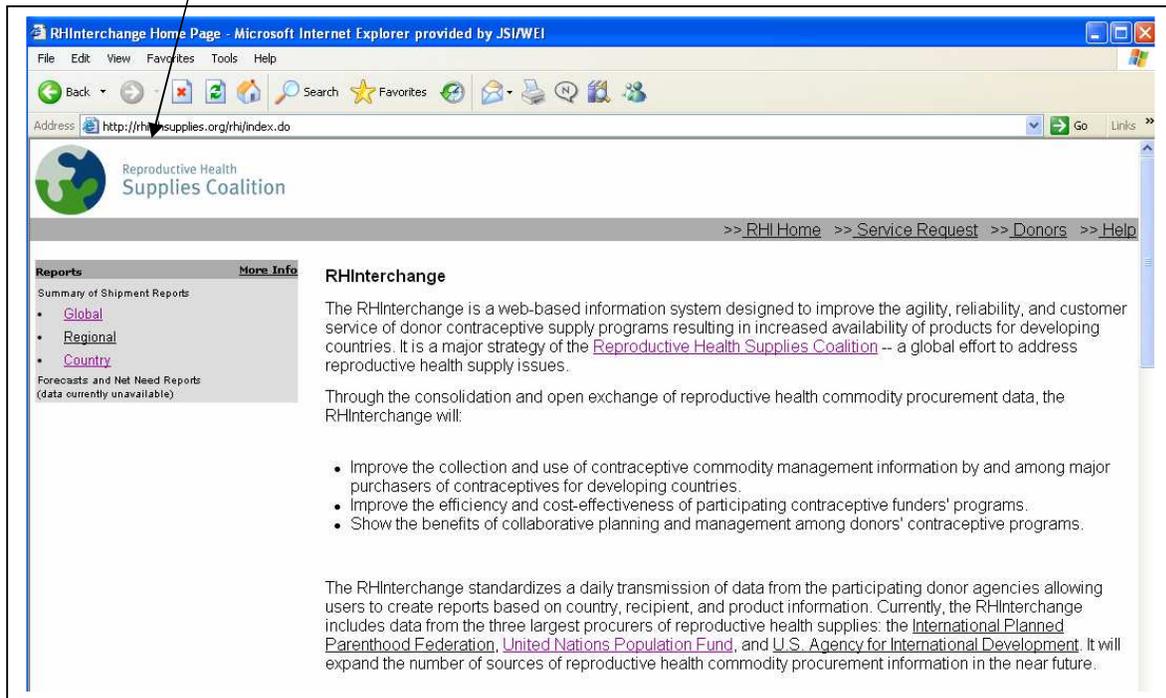


### I. Getting Started with the RHInterchange

1. Open your browser, and in the address line, enter **rhi.rhsupplies.org**. The following screen appears.

Detailed information is provided about the data, and institutions. In the top gray bar, one can also read about the **Donors** that participate in the RHI, as well as how to navigate around the RHI in the **Help** section, or provide feedback using the **Service Request** feature.

rhi.rhsupplies.org





RHIInterchange Home Page - Microsoft Internet Explorer provided by JSI/WEI

File Edit View Favorites Tools Help

Address <http://rhi.rhsupplies.org/rhi/index.do> Go Links >>

Reproductive Health Supplies Coalition

>> RHI Home >> Service Request >> Donors >> Help

**Reports** [More Info](#)

Summary of Shipment Reports

- [Global](#)
- [Regional](#)
- [Country](#)

Forecasts and Net Need Reports (data currently unavailable)

**RHIInterchange**

The RHIInterchange is a web-based information system designed to improve the agility, reliability, and customer service of donor contraceptive supply programs resulting in increased availability of products for developing countries. It is a major strategy of the [Reproductive Health Supplies Coalition](#) -- a global effort to address reproductive health supply issues.

Through the consolidation and open exchange of reproductive health commodity procurement data, the RHIInterchange will:

- Improve the collection and use of contraceptive commodity management information by and among major purchasers of contraceptives for developing countries.
- Improve the efficiency and cost-effectiveness of participating contraceptive funders' programs.
- Show the benefits of collaborative planning and management among donors' contraceptive programs.

The RHIInterchange standardizes a daily transmission of data from the participating donor agencies allowing users to create reports based on country, recipient, and product information. Currently, the RHIInterchange includes data from the three largest procurers of reproductive health supplies: the [International Planned Parenthood Federation](#), [United Nations Population Fund](#), and [U.S. Agency for International Development](#). It will expand the number of sources of reproductive health commodity procurement information in the near future.

**Use of the RHIInterchange**

The RHIInterchange can be used by procurers of reproductive health supplies to plan and allocate funds for

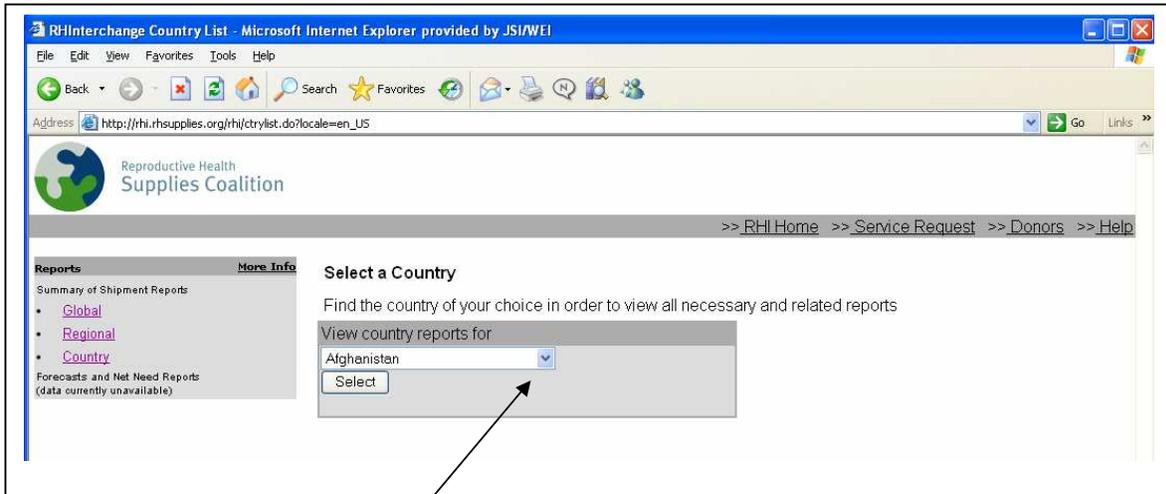
2. For All Reports, select either **Global**, **Regional** or **Country**.



## II. To View Country-Specific Information

1. From the home page, select **Country**.

The following screen will appear:



2. Click on the drop down arrow for a list of countries, and select the country (e.g., Tanzania) for which you want information.



3. The following screen will appear:

**Refine Report**

- IPPF
- UNFPA
- USAID

Start Date: 1 / January / 2006

End Date: 31 / December / 2006

**Reports** [More Info](#)

Summary of Shipment Reports

- [Global](#)
- [Regional](#)
- [Country](#)

Forecasts and Net Need Reports (data currently unavailable)

**Tanzania Reports**

- [Summary of Shipments](#)
- [Shipment History \(Get access\)](#)

Forecasts and Net Need Reports (data currently unavailable)

**Tanzania Summary of Shipments Report**

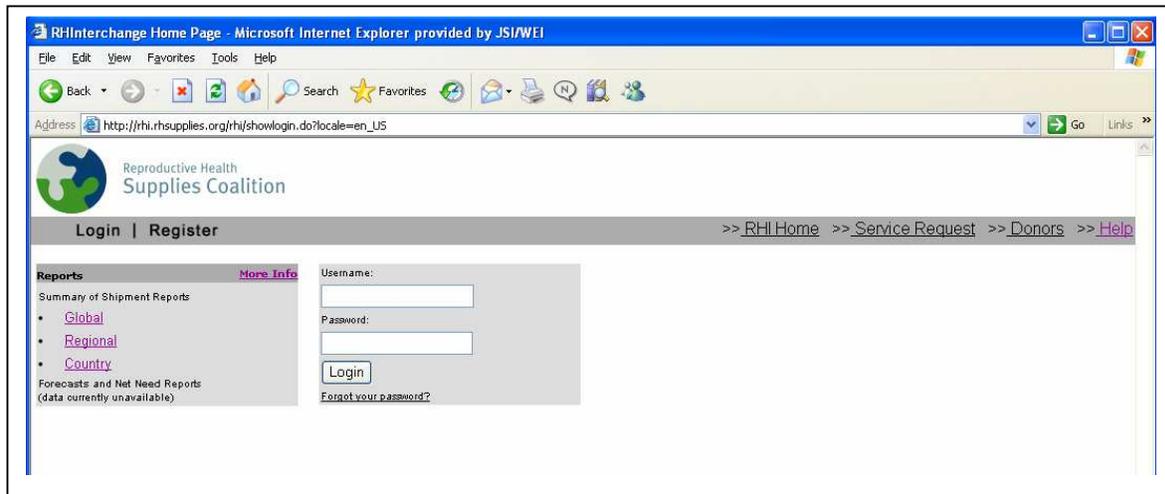
This report provides information about the quantity and value of contraceptives shipped over a specified period of time. You may refine the data displayed by using the **Refine Report** area to the left to specify a particular donor and start and end date. Click on **More Info** in the **Reports** section to the left for more detail about the data in this report.

**Summary Table - January 1, 2006 - December 31, 2006**

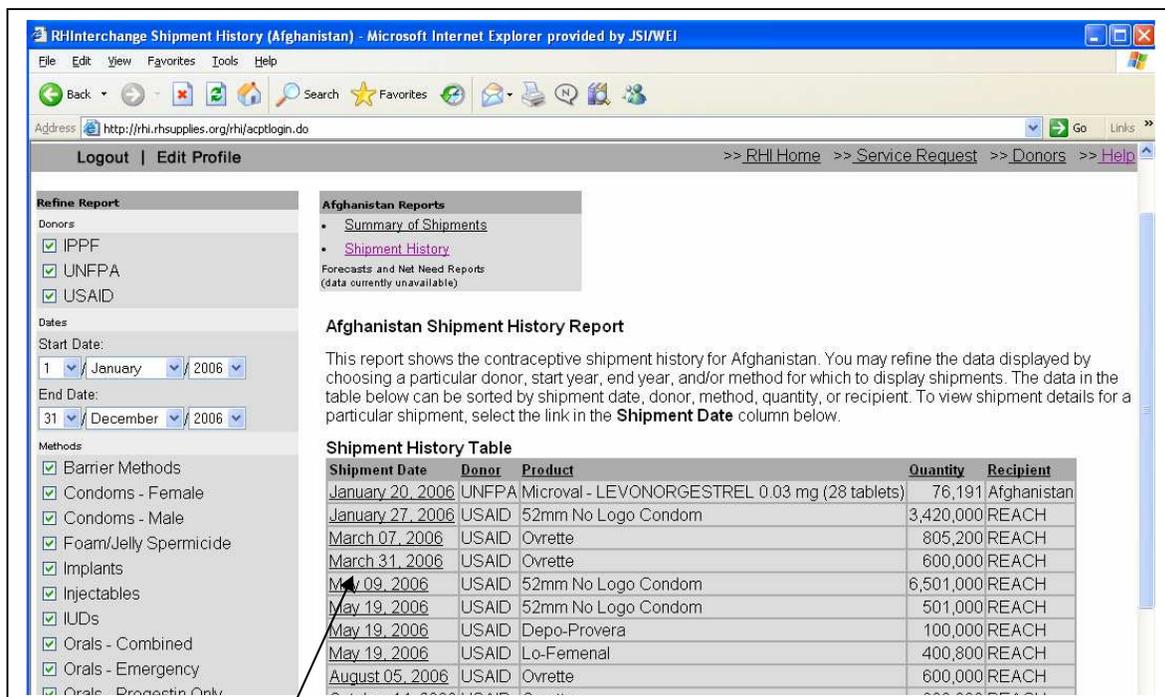
Method	Quantity	Value
Condoms - Female (pieces)	1,056,000	\$700,710
Condoms - Male (pieces)	36,877,776	\$1,136,986
IUDs (pieces)	35,600	\$60,664
Implants (pieces)	14,460	\$366,305
Injectables (doses)	8,800	\$9,273
Orals - Combined (cycles)	3,833,100	\$936,742
Orals - Progestin Only (cycles)	6,300	\$2,331

4. If you wish to view information for just one donor, or for a different date range other than the year shown, change the values in the **Refine Report** group box. Check or uncheck donors, and select the range of dates by selecting a **Start Date** and **End Date** using the drop down menus. Then click **Refine Report**.

5. To view more detailed information, called shipment history, click **Get access**. (If you do not have a password, you must first fill out a registration request. Click **Register** [located on the top gray bar, on the left]. Fill out the requested information and click **Register**.) The login screen will appear as follows:



6. Enter your Username and Password and click **Login**. The country Shipment History report will appear.



7. If you wish to view specific details about a particular shipment, select any record by clicking on the **Shipment Date**. The Shipment Details report will appear as follows.



### Refine Report

Donors:

- IPPF
- UNFPA
- USAID

Dates:

Start Date: 1 / January / 2007

End Date: 31 / December / 2007

Methods:

- Barrier Methods
- Condoms - Female
- Condoms - Male
- Foam/Jelly Spermicide
- Implants
- Injectables
- IUDs
- Orals - Combined
- Orals - Emergency
- Orals - Progestin Only
- VFT/Suppository Spermicide

### Afghanistan Reports

- [Summary of Shipments](#)
- [Shipment History](#)

Forecasts and Net Need Reports  
(data currently unavailable)

This report shows the details for a single shipment of contraceptives sent to Afghanistan.

[Back to shipment history](#)

#### Shipment Details

Donor: USAID  
PO Number: 26763  
Recipient: REACH  
Afghanistan

Method: Orals - Progestin Only (cycles)  
Product: Ovrette manufactured by Wyeth Pharmaceuticals  
Quantity: 600,000  
Cost: \$152,913  
Shipment Date: March 31, 2006  
Receipt Date: June 27, 2006  
Notes: Receipt of this shipment has been confirmed.

Shipping Leg Info

Line	Item	Origin	Ship Date	Destination	Date Received	Mode	Carrier
1		Karachi, Pakistan	May 15, 2006	Kabul, Afghanistan	June 15, 2006	Ocean	

8. If you wish to view shipment history for a different time period, select the range of dates by selecting a **Start Date** and **End Date** using the drop down menus. Check or uncheck donors or methods as desired. Then click **Refine Report**.



## To Create Reports in Excel

1. From the Home Page, select either **Global**, **Regional**, or **Country** reports. Select the donor and date range desired, and click **Refine Report**. In the example below, a Global report was selected.

The screenshot shows the 'RHInterchange Shipment Summary (Global)' web application. On the left, the 'Refine Report' section includes checkboxes for IPPF, UNFPA, and USAID. The start date is set to January 1, 2006, and the end date is December 31, 2006. The 'Global/Region' dropdown is set to 'Global'. A 'Refine Report' button is visible. Below this, the 'Reports' section lists 'Global', 'Regional', and 'Country' options.

The main content area displays the 'Global Summary of Shipments Report'. It includes a description: 'This report provides information about the quantity and value of contraceptives shipped over a specified period of time. You may refine the data displayed by using the **Refine Report** area to the left to specify a particular donor, start and end date, or narrow the search to a specific country or region. Click on **More Info** in the **Reports** section to the left for more detail about the data in this report.'

Below the description is a 'Summary Table - January 1, 2006 - December 31, 2006' with the following data:

Method	Quantity	Value
Condoms - Female (pieces)	8,928,685	\$5,938,945
Condoms - Male (pieces)	786,380,976	\$29,432,101
Foam/Jelly Spermicide (cans/tubes)	4,003	\$8,004
IUDs (pieces)	1,390,996	\$1,133,591
Implants (pieces)	270,105	\$7,468,738
Injectables (doses)	48,580,961	\$45,364,980
Orals - Combined (cycles)	114,869,813	\$31,184,069
Orals - Emergency (doses)	1,111,795	\$279,169
Orals - Progestin Only (cycles)	23,067,449	\$6,748,967
VFT/Suppository Spermicide (pieces)	1,601,000	\$87,581

2. Highlight the information desired, and select **Edit** then **Copy**.

This screenshot is identical to the previous one, but the data rows in the 'Summary Table' are highlighted in blue, indicating that the information has been selected for copying.



3. Open up a new file in MS Excel. Select **Copy**, then **Paste**.

	A	B	C	D	E	F	G	H	I	J	K	L
1	Condoms - Female (pieces)	8,928,685	\$5,938,945									
2	Condoms - Male (pieces)	786,380,976	\$29,432,101									
3	Foam/Jelly Spermicide (cans/tubes)	4,003	\$8,004									
4	IUDs (pieces)	1,390,996	\$1,133,591									
5	Implants (pieces)	270,105	\$7,468,738									
6	Injectables (doses)	48,580,961	\$45,364,960									
7	Orals - Combined (cycles)	114,869,813	\$31,184,069									
8	Orals - Emergency (doses)	1,111,795	\$279,169									

4. Manipulate the information in Excel as you normally would. One example of output from the RHI follows.

